Accessing Account Numbers, History & Nicknames

Accounts Module

The Accounts module provides a snapshot of your existing Needham Bank deposit and loan accounts and will display current and available balances.

From the **Account Summary** sub-module, select an account by clicking on the **Nickname** to view account activity for up to 16 months.

<mark>™</mark> NeedhamBank-	ع	Boselle McGaw-Gammad 🛩 Print Logou	
counts Transfers - Pay My Bills Positive Pay Remote Deposit ACH	✓ Wires ✓		
Account Summary		Quick Transfer	
Accounts		From	
CM Test Acct #8914	\$436.92 Available Balance	То	
	\$0.00 Current Balance	Amount	
CM Test Account #1409	\$436.92	\$	
x1409	Available Balance		
	\$436.92	Transfer	
	Current Balance	Clear	
CM Test MMKT Acct #6986	\$1.00		
x6986	Available Balance		
	\$1.00		
	Current Balance		

When you click on an individual deposit account, while on the account there will be an option to view **Details** of the account. This will give you the option to change the account nickname and show the full account number.



Account Activity

NB Business Online Banking account activity data updates in real-time, so you can view account history with the most up to date information available.

To view transaction history: From the **Account Summary** page, select the account you would like to view by clicking the account's nickname under the **Accounts** menu.

With the History screen, you can:



Search Account History (up to 16 months available)

- Use the Account History Search fields to change the view of your account history.
- Search by Description of transaction type (i.e. Deposits, Withdrawals, Checks, ATM Transactions, ACH Transactions, and All Transaction Types).
- o Search by Date Range
- Search by Description

SEARCH		
Transaction Type		
All Transaction Types	•	
Date Range		
Last 30 Days	•	
Description		

Export Account Activity

Download the displayed account information as a .csv file using the Spreadsheet link, or in BAI2 format using the provided BAI2 link.

View and print images of the following (up to 16 months available):

- Checks cleared from the account
- o Deposits completed in person at a Needham Bank Branch
- Mobile Deposits
- o Needham Bank Remote Capture Deposits
- o Needham Bank Lockbox Deposits

		x8914 CM Test Acct #8914
NB NeedhamBank∗	Boselle McGaw-Gammad ∽ Print Logout	Add Other Accounts
		Transaction Type
Accounts Transfers - Pay My Bills Positive Pay Remote Deposit ACH - Wires -		All Transaction Types 🗸
		Date
CM Test Acct #8914	💬 Details	Last 30 Days 🗸
x8914	🗘 Alerts	Description
\$436.92 \$0.00	eStatements	
Available Balance Current Balance	Settings	Amount
History		Range
9. Search Download		\$
		Check Number
		Download As
		◯ BAI2

Export

Account

TRANSACTIONS

BALANCES