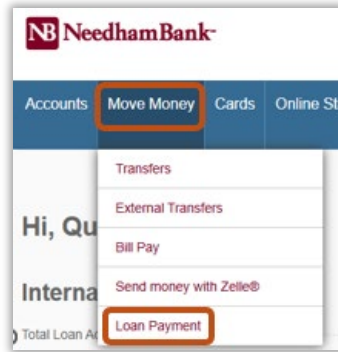


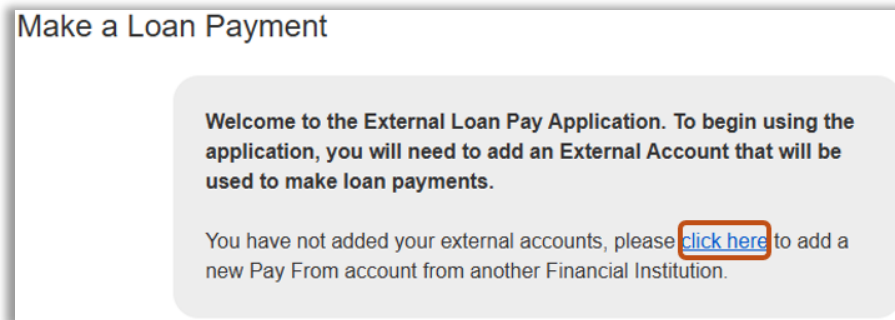
Loan Pay

Creating an internal or external account

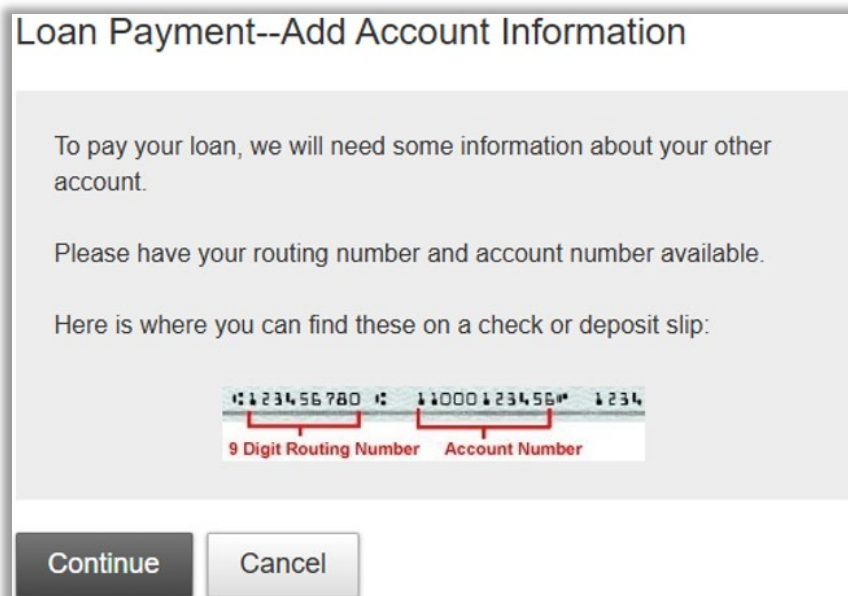
1. From the main menu, select **“Move Money”**, then click **“Loan Payment”**.



2. From the **“Make a Loan Payment”** screen, select [“click here”](#).



3. From the **“Loan Payment – Add Account Information”** screen, select **“Continue”**.



- The system will have you validate your external account(s) by:
 - Auto validating the account-** Only if the other Financial Institution (FI) allows.
 - Micro- Deposits-** 2 micro deposits will be sent to the other FI which will need to be entered into the “Validate Accounts” screen before access is allowed.

Making a payment

- Once the account(s) have been validated, any scheduled payment will be listed on the main page. At the top right of the page, you can also choose options from the “**I want to**” section including:
 - Scheduled Loan Payment
 - Make a Payment
 - Mange External Accounts

From	To	Amount	Pay on	Repeat	Actions
USAA FEDERAL SAVINGS BANK Checking	Home Equity LOC	\$550.00	11/21/2025	Once a month on 21st until I cancel	Cancel
USAA FEDERAL SAVINGS BANK Checking	Home Equity LOC	\$550.00	10/21/2025		Processed

- From the top right of the screen, select “**Make a Payment**”. Select which account you would like to pay your loan from.

Please select your payment option

Pay from bank account

Pay From Internal Account

Cancel

- If selecting from an external account, fill in the information as follows:
 - Pay from:** Select the account you would like to pay the loan from.
 - Pay Loan:** Select the loan account you would like to pay.
 - Amount:** Enter the amount of the payment.
 - Initiate Payment On:** Select the date you would like the payment to be sent.
 - Terms and Conditions:** Agree to the Terms & Conditions.

-
8. Click “**Continue**” to proceed.
 9. If selecting an Internal account, you will be directed to the “**Move Money**” screen.
 10. If selecting from an external account, fill in the information as follows:
 - **From** account: Select the account you would like to pay the loan from.
 - **To** account: Select the loan account you would like to pay.
 - **Date**: Select the date you would like the payment to be processed.
 - **Amount**: Enter the amount of the payment.
 - **Memo**: *Optional*
 11. Click “**Make Transfer**”.