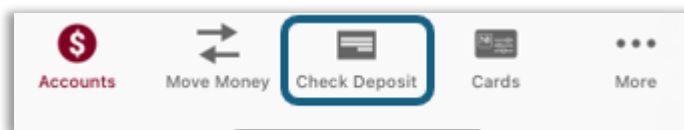


## Mobile Deposit

### Enrolling into Mobile Deposit

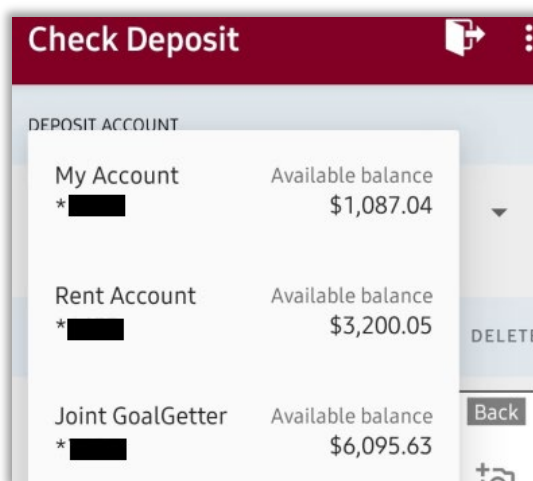
1. Download the most updated version of the Needham Bank mobile app.
2. From the bottom of the main menu, select “**Check Deposit**”



3. Customers will need to agree to the Terms & Conditions.

### Making a Mobile Deposit

4. From the **Check Deposit** screen, select the correct “**Deposit Account**” you would like the check to be deposited into.

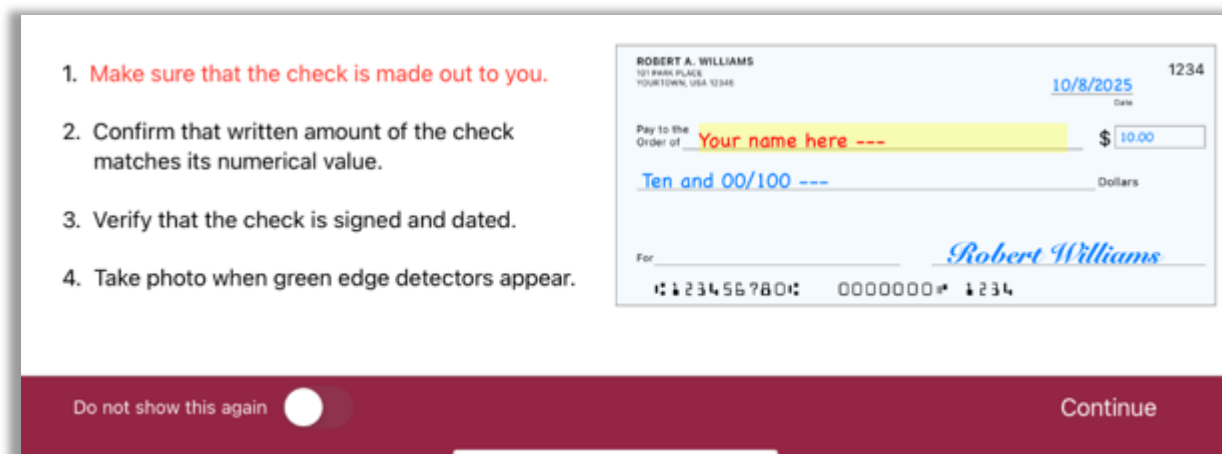


5. Click the white rectangle in the middle with the words “**Take Photos**” to take a picture of the check being deposited.



6. The next screen will provide detailed steps on how to ensure the deposit image is successfully captured. Click “**Continue**” to proceed.

**Note:** You may select “Do not show this again” to avoid getting an additional pop-up any time you deposit a check.



7. Capture an image of the front and back of the check. You will have the option to have the check image automatically captured after holding the camera steadily over the check, or manually taking the picture (status indicated by a white background).



8. Once clear images are captured you will have the option to add additional checks to the deposit or to click “**Submit**” to make the deposit. You will receive a confirmation screen stating if the check was successfully deposited or if it is under review.

**Please note:** Checks deposited via mobile deposit will not be immediately visible in your account balance/history. Approved deposited checks will be visible within a few hours after the designated cutoff time stated in the service terms and conditions.

## Check History

9. At the top right of the Check Deposit screen, select the option within the dropdown to “**Deposit Review**”. Here you can review previous check deposits. If you click on a selected item, you can view images of the front and back of the check.